



14 East Goldfield Avenue, Yerington, Nevada 89447
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The City of Yerington is an Equal Opportunity Provider

Notice of Public Meeting and Agenda For The City of Yerington City Council

The City of Yerington City Council will conduct a public meeting on the 22nd day of April, 2024, beginning at 10:00 a.m. at the following location:

City Hall
14 E. Goldfield Avenue
Yerington, NV 89447

NOTICE:

1. Agenda items listed below may be taken out of order.
2. Two or more agenda items may be combined.
3. Agenda items may be removed from agenda or delayed at any time.
4. Any restrictions on public comment must be set out herein.
5. Public comment is limited to three (3) minutes per person.
6. Public comment cannot be restricted based on viewpoint. Section 7.05 of the Nevada Open Meeting Law Manual indicates that a public body's restrictions on public comment must be neutral as to the viewpoint expressed, but the public body may prohibit content if the content of the comments is a topic that is not relevant to, or within the authority of, the public body, or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational, or amounting to personal attacks or interfering with the rights of other speakers. See AG File No. 00-047 (April 27, 2001).

Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call City Clerk, Sheema D. Shaw, in advance at (775) 463-3511 so that arrangements for attendance may be made.

AGENDA:

Action may be taken only on those items denoted "For Possible Action."

1. Call to order and roll call and Pledge of Allegiance.
2. **Public Comment** - No action may be taken on a matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken.
3. **For Possible Action** – Review and approval of agenda

NOTICE RE: NRS 237: When the City Council approves this agenda, it also approves a motion ratifying staff action taken pursuant to NRS 237.030 *et seq.* with respect to items on this agenda and determines that each matter on this agenda for which a Business Impact Statement has been prepared does impose a direct and significant economic burden on a business or directly restrict the formation, operation or expansion of a business, and each matter which is on this agenda for which a Business Impact Statement has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

4. **For Possible Action:** Review and Approval of minutes from April 8, 2024 regular meeting.
5. **For Possible Action:** Discussion and Approval of Bills Previously Submitted for Payment as Follows:

Checks 38590 through 38639 totaling \$156,878.28

6. **For Possible Action:** Discussion and Possible Action to Approve New, Renewal and Name Change Business License Applications:
 - A. Randy Miller and Matt Herrick DBA Broadbent & Associates, Inc. Environmental, Water Resource Engineering, 5450 Louie Lane Reno, Nv 89511 – Single Project
 - B. Nohemi E. Maeias DBA Mimi's Beauty Salon, Hair and Nails Cosmologist, 415 N. Center St. Yerington, Nv 89447 – Change of Name
 - C. Steve Schmal DBA Desert Fire Protection, Automatic Sprinkler System, 505 Vally Rd. Reno, Nv 89512 – Short Term Project
 - D. Zachary R. Allen DBA Robert Allen Pools and Spas, Inc. Construction of pools and spas, 710 Redwood Place Reno, Nv 89502 – Single Project
 - E. Joseph Loehner DBA Battle Born Medevac, Air Ambulance, 102 S. Main St. Yerington, Nv 89447
New Business
 - F. Micheal Preston and Robert Leal DBA Roadies Pizza, LLC, Preparation and sale of pizza, 402 S. Main St. Yerington, Nv 89447 – New Business
7. **For Possible Action:** Discussion and Possible Action to Approve a memorandum of Understanding (MOU) between Lyon County and the City of Yerington for Jury Selection Software.

8. **For Possible Action:** Discussion and Possible Action to appoint an Interim Police Chief. Based on interviews and evaluation of qualifications, the recommended candidate is Frank Hunewill.
9. **For Possible Action:** Discussion and Possible Action to approve an MOU with Lyon County School District for a School Resource Officer; the City to be reimbursed for FY2024-2025 in the amount of \$70,000.
10. **For Possible Action:** Discussion and Possible Action to authorize the Yerington Municipal Court to submit a grant application through the AOC's Trial Court Improvement ARPA Subgrant for Nevada Trial Courts for up to \$200,000. The Court will apply for one of the two grants below.
 - A. Design and construct a court room within the existing city hall facility.
 - B. Cover the cost of the Court-view system for 3 years.
11. **Public Comments** – No action may be taken on a matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken
12. **No Action Will Be Taken** - Department Reports and City Manager Reports, with Possible Council Comments and Discussion Only, as follows:
 - A. City Attorney Report
 - B. Chief of Police Report
 - C. Public Works Director Report
 - D. Building Inspector Report
 - E. City Manager Report
 - F. City Clerk Report
 - G. Mayor and Council Comments

13. Adjournment.

Supporting material is available from City Clerk, Sheema D. Shaw, located at City Hall, 14 E. Goldfield Avenue, Yerington, NV 89447, (775) 463-3511 or go to www.yerington.net. For questions regarding this agenda, please contact City Clerk Sheema D. Shaw.

NOTICE TO PERSONS WITH DISABILITIES: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Clerk at 775-463-3511 in advance so that arrangements may be made.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Mail your completed complaint form or letter to the U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410; or fax to (202) 690-7442 or email at program.intake@usda.gov.

I, Sheema D. Shaw, do hereby certify that the foregoing agenda was duly posted at Yerington City Hall located at 14 E. Goldfield Avenue, Yerington, NV 89447 and also online at the Nevada State Department of Administration web site at notice.nv.gov and the City of Yerington website at www.yerington.net on the 17th day of April 2024, in compliance with NRS 241.020.



Sheema D. Shaw, City Clerk
City of Yerington

4-17-2024
Date

ITEM

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Yerington City Council Meeting
April 8, 2024 at 10:00 a.m. – City Hall

The regular meeting of the Yerington City Council was held in the Council Chambers at 10:00 a.m. with the following present:

Mayor John J. Garry
Council Members Jerry Bryant, Shane Martin, Matthew Galvin and Frank Pizzo
City Manager Robert Switzer
City Attorney Chuck Zumpft
City Clerk Sheema D. Shaw
Public Works Director Jay Flakus
Building Official Joel Brown
Grants Administrator Angela Moore
Investigator, Yerington Police Department Brandon Coombs

Absent: None

Guests: Mr. Dave DeGrendele, Ms. Deb DeGrendele and Mr. Omar Lopez

The meeting was called to order within the James Sanford Community Center and roll call was reported by Mayor Garry. The Pledge of Allegiance was led by Mayor Garry.

Public Participation

Mayor Garry asked for comments and no comments were provided at this time.

Agenda Approval

Mayor Garry stated the agenda would be approved as presented unless there were any objections or corrections. City Manager Switzer stated no corrections need to be made at this time. Mayor Garry stated the agenda was approved as presented and the motion was approved unanimously.

Minutes

Mayor Garry stated the minutes from prior meetings dated March 25, 2024 regular meeting and March 12, 2024 budget meeting would be approved as presented unless there were any objections or corrections. Mayor Garry stated no objections were made at this time and the minutes from prior meetings dated March 25, 2024 regular meeting and March 12, 2024 budget meeting were approved unanimously.

Mayor Garry added a new slogan was approved for the City at the prior City Council meeting to include "Harvest Capital of the Copper Hills".

Review Bills Previously Submitted for Payment

Bills, Salaries and Vouchers:

Accounts Payable Checks	03/18/2024	38518 through 38538
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for comments, no comments were made at this time and the motion was approved unanimously.

Approve a 3-year contract to retain and employ Minden Lawyers, LLC as City Attorney with an annual retainer of \$64,800.00.

City Manager Switzer stated a draft of the three-year contract with Minden Lawyers, LLC has been presented to City Council. City Attorney Zumpft is very attentive to the City's needs and City Manager Switzer recommends approval of the three-year contract and the increase to the annual retainer of \$64,800.00.

Councilman Pizzo made a motion to approve the agenda item, seconded by Councilman Galvin. Mayor Garry asked for comments, no comments were made at this time and the motion was approved unanimously.

Discussion to acknowledge the work by Peri and Sons to improve the parking areas at Pat Peeples Softball Field. The improvements included new base material, gradual sloping to a new detention pond and smoothing of top materials.

City Manager Switzer stated the City was having an annual problem with flooding issues at all the City's parks but most notably was at Pat Peeples Field. Mr. Matt Galvin Sr. with Peri and Sons helped with this issue. City Manager Switzer personally thanked Peri and Sons and Prime West Construction for their help and enhancing the field for the City to attract more people to this area.

Councilman Bryant stated the baseball/softball community greatly appreciates the work and was completed within a week. The work helps makes our community more presentable and functional. Councilman Pizzo stated Peri and Sons stepped up and did a great job. Mayor Garry stated the City is very fortunate and it means a great deal for the extra help. The City should present Peri and Sons with an acknowledgement and an award. Councilman Galvin stated a thank you and a picture would be enough from the City.

Approve the tentative budget for Fiscal Year 2024-25.

City Manager Switzer stated a copy has been provided on the tentative budget for the City for fiscal year 2024-2025. Within the budget message, the Police Department budget proposes eight patrol officers' positions, one sergeant position and one Police Chief position. City Council could reduce the amount of patrol officers by one then the City can budget for two sergeants. Councilman Galvin stated the City shouldn't be allocating for more and more positions while the Police Department does not have a Chief of Police, it causes problems in the end. The City needs eight people on the streets and more feet on the ground. City Manager Switzer agrees with Councilman Galvin. Councilman Galvin asked if the police secretary is part of the Police Department budget and how many positions are budgeted. City Manager Switzer stated yes, the City has one position budgeted. Councilman Bryant stated the Chief of Police needs to be placed first.

City Manager Switzer suggested to wait to fill the sergeant position until the Chief of Police position is filled. Councilman Galvin asked if anything has been discussed with the Lyon County School District (LYSD) regarding the School Resource Officer (SRO) position. Investigator Coombs stated he will meet with LYSD soon to discuss the increase. Councilman Galvin stated the SRO position was never intended to be a full-time position but the LYSD needs to pay for the full-time position instead of the part-time price. Councilman Bryant stated if the school in Silver Springs and Fernley are worth that much, then so is Yerington.

City Manager Switzer stated the tentative budget has to be approved by City Council and submitted by April 15th. At the end of May, the final budget needs to be approved.

City Manager Switzer stated the tax rate remains the same at \$0.4044 with an assessed property valuation of \$168,742,878.00 with a decrease of \$35,342,205.00 from the current fiscal year. The total property tax revenue is decreasing to \$560,770.00. The consolidated tax revenue is about \$656,993.00 with a decrease of \$16,451.00 over this fiscal year. The City is budgeting with the same amount of output with the decreased amount of dollars. The City is budgeting a two percent wage increase for the cost of living for most employees to retain the current employees that have been trained.

City Manager Switzer stated the City will start making loan payments for the Water and Sewer Project and are about \$1,000,000.00 to continue for the next forty years. The City will be negative in the Water and Sewer Funds but it will be handled with excess cash to cover the budgets. The American Rescue Plan Act (ARPA) will continue to positively affect the City for the next fiscal years. The carry over funds are anticipated for this fiscal year and are enough to cover all of our current projects right now. The Enterprise Funds are where the Water and Sewer Project payments will occur in the amount of about \$1,040,000.00. The Water Fund shows a deficit in the amount of \$166,317.00. The Sewer Fund shows a deficit in the amount of \$193,883.00. The Capital Outlay Fund shows the grant revenue to be received. A Community Development Block Grant (CDBG) project in the amount of \$100,000.00, Animal Shelter donations in the amount of \$3,000.00, the Backflow Device Program for the City in the amount of \$60,000.00, the Kiss and Drop Project in the amount of \$715,000.00, Lexipol (Police Policies) grant in the amount of \$50,000.00, the Federal Aviation Administration (FAA) Bipartisan Infrastructure Law (BIL) grant project in the amount of \$385,000.00, ARPA funds remaining in the amount of \$619,107.00, Uranium Mitigation in the amount of \$1,000,000.00 and the Main Street America project from the City in the amount of \$37,000.00.

City Manager Switzer stated the Fixed Asset Acquisition Fund has an amount budgeted of \$25,000.00 to be received from surplus auctions. A property owned by the City at 3 Franklin Street with a well could be sold and would have a potential buyer. An amount of \$1,500.00 is budgeted for the expenditures side to spend on the ball fields or other projects. Another project that the City has is the East Goldfield Paving Project from Main Street to Oregon Street. The road will be torn up, new curb, gutter and sidewalks will be installed and the LYSD will pay the City \$71,000.00 for their portion of the project.

One delay with the project have been project touches with the Nevada Department of Transportation (NDOT) and their territory with the permit process. Preliminary quotes were received ranging from \$500,000.00 to over \$1,000,000.00. The engineers estimate came in at about \$800,000.00. Funding will be provided from the Regional Transportation Commission (RTC) with an estimated amount of \$950,000.00 budgeted.

City Manager Switzer stated the General Fund shows a revenue in the amount of \$7,314,128.00 with expenditures in the amount of \$7,239,384.00 with an excess of \$74,744.00 of revenues over expenditures. The property tax, Ad Valorem funding is in the amount of \$560,770.00 to be collected. Page ten shows the revenues in the amount of \$4,063,771.00 as the proposed revenues for the tentative budget. Mayor and Council is budgeted at \$38,770.00, Management and City Hall at \$314,201.00 and totals an amount of \$352,971.00. The Municipal Court is budgeted at \$129,136.00, the Police Department at \$1,652,739.00, the Fire Department at \$455,606.00 and totals an amount of \$2,108,345.00. The Street Department is budgeted at \$1,080,770.00, Airport at \$167,727.00, Building Department at \$99,035.00 with a total amount of \$1,347,532.00. The Animal Control budget is set at \$23,277.00. The Park and Recreation budget is set at \$76,371.00. The summary of fiscal year 2022-2023 spent about \$3,274,440.00 and the tentative budget for fiscal year 2024-2025 is set at \$4,037,632.00.

Councilman Bryant stated the City has a couple of outstanding agreements which could provide the City with additional revenue. City Manager Switzer stated a more detailed discussion could be held later regarding the agreements. City Council needs to adopt the tentative budget as presented at this time with a deadline of the submittal due to the State of Nevada by next week. City Clerk Shaw stated the City can make changes within the tentative budget later on but changes cannot be made after the final budget.

Councilman Galvin made a motion to approve agenda item number ten as presented, seconded by Councilman Martin. Mayor Garry asked for comments, no comments were made at this time and the motion was approved unanimously.

Public Participation

Mayor Garry asked for comments and no comments were made at this time.

Department Reports

City Attorney Zumpft stated thank you to the City, he enjoys the work he does with the City and the great staff. Mayor Garry stated having a great attorney and an advisor is an asset to the City and City Attorney Zumpft has been greatly appreciated. Mayor Garry thanked City Attorney Zumpft.

City Manager Switzer stated interviews will be held on April 12th for the Interim Police Chief with three applicants. The City is currently waiting for one interviewer to respond for the interview.

Councilman Pizzo thanked the United States Department of Agriculture (USDA) and Ms. Sunny Brothers help to secure more grant funding for the City.

Councilman Galvin thanked Investigator Coombs. Councilman Galvin stated he has stepped in and has been doing a good job.

Mayor Garry stated the eclipse will take place today, please watch when you can and wear protective eye gear.

There being no further business, the meeting was adjourned.

Mayor of the City of Yerington

ATTEST:

City Clerk of the City of Yerington

ITEM

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Report Criteria:

Report type: Invoice detail

Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
38590									
04/24	04/01/2024	38590	1170	CHARTER COMMUNICATIONS	26245031924	WTP-INTERNET	02-54-25-7033	134.99	134.99
Total 38590:									134.99
38591									
04/24	04/01/2024	38591	6852	COOLEY, VERONA	123108.02 RE	REFUND CREDIT - ADMIN	00-00-00-1075	76.61	76.61
Total 38591:									76.61
38592									
04/24	04/01/2024	38592	1245	DEFENSE TECHNOLOGY, LLC	128462 REV 1	TRAINING	01-52-20-7040	995.00	995.00
Total 38592:									995.00
38593									
04/24	04/01/2024	38593	1383	GRAINGER	9053128295	SUPPLIES	08-14-27-8101	284.52	284.52
04/24	04/01/2024	38593	1383	GRAINGER	9056150007	SUPPLIES	08-14-27-8101	155.90	155.90
Total 38593:									440.42
38594									
04/24	04/01/2024	38594	6610	MONROY DE NIZ, MARICELA	MARCH 2024	CLEANING	08-14-27-8103	1,380.00	1,380.00
Total 38594:									1,380.00
38595									
04/24	04/01/2024	38595	1028	QT POD	0889-SP2024	ANNUAL SERVICE AGRE	01-55-27-7011	1,195.00	1,195.00
Total 38595:									1,195.00
38601									
04/24	04/08/2024	38601	6204	ARC HEALTH AND WELLNESS	2487372	SERVICES	01-52-20-7032	565.00	565.00
04/24	04/08/2024	38601	6204	ARC HEALTH AND WELLNESS	2532007	SERVICES	01-52-20-7032	565.00	565.00
04/24	04/08/2024	38601	6204	ARC HEALTH AND WELLNESS	2575643	SERVICES	01-52-20-7032	250.00	250.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
04/24	04/08/2024	38601	6204	ARC HEALTH AND WELLNESS	2614303	SERVICES	01-52-20-7032	2,794.00	2,794.00
Total 38601:									4,174.00
38602									
04/24	04/08/2024	38602	1868	AT & T LONG DISTANCE	1179431879	LONG DISTANCE	03-54-25-7033	5.73	5.73
04/24	04/08/2024	38602	1868	AT & T LONG DISTANCE	2178194651	LONG DISTANCE	03-54-25-7033	4.56	4.56
04/24	04/08/2024	38602	1868	AT & T LONG DISTANCE	279900616	LONG DISTANCE	03-54-25-7033	2.16	2.16
Total 38602:									12.45
38603									
04/24	04/08/2024	38603	6485	BIRKEY, JAMES	20038207	REFUND DEPOSIT	00-00-00-1075	65.23	65.23
Total 38603:									65.23
38604									
04/24	04/08/2024	38604	6323	BROWN, JEREMIAH	REF BONUS	REFERRAL BONUS	01-52-20-7022	1,000.00	1,000.00
Total 38604:									1,000.00
38605									
04/24	04/08/2024	38605	1232	D & S WASTE REMOVAL	240331390000	WASTE REMOVAL	02-54-25-7046	1,109.99	1,109.99
Total 38605:									1,109.99
38606									
04/24	04/08/2024	38606	1233	D AND M EMERGENCY SVC	7882	SERVICES/ REPAIRS	01-52-20-7044	25.00	25.00
04/24	04/08/2024	38606	1233	D AND M EMERGENCY SVC	7884	SERVICES/ REPAIRS	01-52-20-7044	479.98	479.98
Total 38606:									504.98
38607									
04/24	04/08/2024	38607	2058	FRONTIER	032224CH	TELEPHONE	03-54-25-7033	159.22	159.22
04/24	04/08/2024	38607	2058	FRONTIER	032224FIRE	TELEPHONE	03-54-25-7033	525.61	525.61
Total 38607:									684.83

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
38608									
04/24	04/08/2024	38608	6854	GOMEZ, WI-OJA-JA	23-CT-000001	BOND REFUND	01-17-00-4000	100.00	100.00
Total 38608:									100.00
38609									
04/24	04/08/2024	38609	1383	GRAINGER	9056745996	EQUIPMENT	03-54-25-7011	99.28	99.28
Total 38609:									99.28
38610									
04/24	04/08/2024	38610	6846	HAAS, STEPHANIE	BONUS 1	SIGN ON BONUS 1	01-52-20-7022	2,500.00	2,500.00
Total 38610:									2,500.00
38611									
04/24	04/08/2024	38611	6851	HERNANDEZ, ALYSSA	1451703	PARK DEPOSIT REUMBU	01-20-00-3179	200.00	200.00
Total 38611:									200.00
38612									
04/24	04/08/2024	38612	2034	JIM MENESINI PETROLEUM, LLC	MAR 2024	PW- FUEL	02-54-25-7049	3,500.38	3,500.38
Total 38612:									3,500.38
38613									
04/24	04/08/2024	38613	2034	JIM MENESINI PETROLEUM, LLC	MAR 24 PD	PD, FUEL	01-52-20-7049	1,840.53	1,840.53
Total 38613:									1,840.53
38614									
04/24	04/08/2024	38614	1536	LAW OFFICES OF CHERI EMM-SMITH	JOP-APR 202	JOP SERVICES	01-53-15-7021	975.00	975.00
Total 38614:									975.00
38615									
04/24	04/08/2024	38615	1536	LAW OFFICES OF CHERI EMM-SMITH	JOP-MAR 202	JOP SERVICES	01-53-15-7021	975.00	975.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 38615:									975.00
38616									
04/24	04/08/2024	38616	1566	LYON COUNTY CLERK TREASURER	FEB 2024	GEN MARKER	01-00-00-2312	89.00	89.00
Total 38616:									89.00
38617									
04/24	04/08/2024	38617	1566	LYON COUNTY CLERK TREASURER	JAN 2024- CIV	CIVIL- GEN MARKER	01-17-00-4008	10.00	10.00
Total 38617:									10.00
38618									
04/24	04/08/2024	38618	1566	LYON COUNTY CLERK TREASURER	MAR 2024 IT	IT SERVICES	03-54-25-7011	3,200.00	3,200.00
Total 38618:									3,200.00
38619									
04/24	04/08/2024	38619	1566	LYON COUNTY CLERK TREASURER	W/C MARCH 2	W/C SEWER - INT	23-54-25-7002	9,662.88	9,662.88
Total 38619:									9,662.88
38620									
04/24	04/08/2024	38620	1578	M.F. BARCELLOS INC	11989	PROPANE	03-54-25-7049	36.17	36.17
Total 38620:									36.17
38621									
04/24	04/08/2024	38621	6853	MARTIN, TRUDIE	30021001	REFUND DSPOSIT	23-00-00-2230	37.32	37.32
Total 38621:									37.32
38622									
04/24	04/08/2024	38622	6855	MCCAULA, LAURNA	CC23018	RESTITUTION	01-00-00-2305	19.22	19.22
Total 38622:									19.22

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
38623									
04/24	04/08/2024	38623	1098	MINDEN LAWYERS, LLC	9103- MAR 20	PROFESSIONAL SERVIC	03-54-25-7030	5,721.77	5,721.77
Total 38623:									5,721.77
38624									
04/24	04/08/2024	38624	1642	MSC INDUSTRIAL SUPPLY CO.	55810258	EQUIPMENT	02-54-25-7011	212.82	212.82
Total 38624:									212.82
38625									
04/24	04/08/2024	38625	1902	NV ENERGY	312572-0324	POWER	23-54-25-7033	273.03	273.03
04/24	04/08/2024	38625	1902	NV ENERGY	317493-0324	POWER	01-54-26-7033	35.84	35.84
04/24	04/08/2024	38625	1902	NV ENERGY	475438-0324	POWER	03-54-25-7033	4,216.38	4,216.38
04/24	04/08/2024	38625	1902	NV ENERGY	475453-324	POWER	03-54-25-7033	3,585.62	3,585.62
04/24	04/08/2024	38625	1902	NV ENERGY	475469-0324	POWER	02-54-25-7033	1,993.31	1,993.31
04/24	04/08/2024	38625	1902	NV ENERGY	475499-0324	POWER	01-54-26-7033	3,290.35	3,290.35
04/24	04/08/2024	38625	1902	NV ENERGY	475616-0324	POWER	01-55-27-7033	3,268.34	3,268.34
04/24	04/08/2024	38625	1902	NV ENERGY	512345-0324	POWER	03-54-25-7033	93.33	93.33
04/24	04/08/2024	38625	1902	NV ENERGY	513290-0324	POWER	23-54-25-7033	132.98	132.98
04/24	04/08/2024	38625	1902	NV ENERGY	533954-0324	POWER	01-55-27-7033	246.03	246.03
04/24	04/08/2024	38625	1902	NV ENERGY	546699-0324	POWER	03-54-25-7033	109.14	109.14
04/24	04/08/2024	38625	1902	NV ENERGY	706659-0324	POWER	02-54-25-7033	38.55	38.55
Total 38625:									17,282.90
38626									
04/24	04/08/2024	38626	1702	NV STATE FIRE MARSHAL	35039	PERMIT RENEWAL	03-54-25-7011	2,196.00	2,196.00
Total 38626:									2,196.00
38627									
04/24	04/08/2024	38627	6212	RALEY'S	MAR 2024	SUPPLIES	01-59-35-7011	180.85	180.85
Total 38627:									180.85
38628									
04/24	04/08/2024	38628	6196	RENOTYPE	170888	SUPPLIES	01-57-25-7043	40.00	40.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 38628:									40.00
38629									
04/24	04/08/2024	38629	6568	SANABIA, ANDREW	BONUS 2	BONUS 2	01-52-20-7022	1,250.00	1,250.00
Total 38629:									1,250.00
38630									
04/24	04/08/2024	38630	1968	STATE TREASURER'S OFFICE	FEB 2024	STATE PERM SCHOOL FI	01-17-00-3177	1,565.00	1,565.00
Total 38630:									1,565.00
38631									
04/24	04/08/2024	38631	1968	STATE TREASURER'S OFFICE	JAN 2024- CIV	CIVIL- SPEC COURT FEE	01-17-00-4007	71.00	71.00
Total 38631:									71.00
38632									
04/24	04/08/2024	38632	1886	THATCHER COMPANY OF NEVADA, IN	202440010126	WATER TREATMENT PLA	02-54-25-7061	3,868.70	3,868.70
04/24	04/08/2024	38632	1886	THATCHER COMPANY OF NEVADA, IN	202440010126	WATER TREATMENT PLA	02-54-25-7061	1,391.74	1,391.74
Total 38632:									5,260.44
38633									
04/24	04/08/2024	38633	6237	THE ED JONES CO., INC.	52819	EQUIPMENT	01-52-20-7011	930.00	930.00
Total 38633:									930.00
38634									
04/24	04/08/2024	38634	2028	U.S. POSTAL SERVICE	4052024	POSTAGE FOR MACHINE	03-54-25-7011	500.00	500.00
Total 38634:									500.00
38635									
04/24	04/08/2024	38635	2060	VERIZON WIRELESS	9959749392	WIRELESS SERVICE	03-54-25-7033	654.93	654.93
Total 38635:									654.93

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
38636									
04/24	04/08/2024	38636	2060	VERIZON WIRELESS	9959772386	WIRELESS SERVICE	03-54-25-7033	1,173.91	1,173.91
Total 38636:									1,173.91
38637									
04/24	04/08/2024	38637	6823	WECO INDUSTRIES, LLC	00535259-IN	EQUIPMENT	03-54-25-7043	726.83	726.83
Total 38637:									726.83
38638									
04/24	04/08/2024	38638	6317	WESTERN ENVIRONMENTAL TESTIN	24030450	TESTING	02-54-25-7050	160.00	160.00
04/24	04/08/2024	38638	6317	WESTERN ENVIRONMENTAL TESTIN	24030451	TESTING	02-54-25-7050	570.00	570.00
Total 38638:									730.00
38639									
04/24	04/08/2024	38639	2099	XPRESS BILL PAY	INV-XPR0105	EFT TRANSACTIONS	03-54-25-7011	688.34	688.34
Total 38639:									688.34
Grand Totals:									74,203.07

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
00-00-00-1075	141.84	.00	141.84
00-00-00-2200	.00	141.84	141.84
01-00-00-2200	.00	30,104.67	30,104.67
01-00-00-2303	32.00	.00	32.00
01-00-00-2304	1,136.00	.00	1,136.00
01-00-00-2305	19.22	.00	19.22
01-00-00-2306	112.00	.00	112.00
01-00-00-2312	57.00	.00	57.00
01-17-00-3177	292.00	.00	292.00
01-17-00-4000	100.00	.00	100.00

GL Account	Debit	Credit	Proof
01-17-00-4002	4.00	.00	4.00
01-17-00-4004	57.00	.00	57.00
01-17-00-4007	14.00	.00	14.00
01-17-00-4008	6.00	.00	6.00
01-20-00-3179	200.00	.00	200.00
01-51-14-7011	1,533.41	.00	1,533.41
01-51-14-7030	1,907.25	.00	1,907.25
01-51-14-7033	322.39	.00	322.39
01-51-14-7046	75.67	.00	75.67
01-52-20-7011	1,364.76	.00	1,364.76
01-52-20-7022	4,750.00	.00	4,750.00
01-52-20-7032	4,174.00	.00	4,174.00
01-52-20-7033	946.42	.00	946.42
01-52-20-7040	995.00	.00	995.00
01-52-20-7044	504.98	.00	504.98
01-52-20-7046	33.94	.00	33.94
01-52-20-7049	1,840.53	.00	1,840.53
01-53-15-7021	1,950.00	.00	1,950.00
01-54-26-7033	3,326.19	.00	3,326.19
01-55-27-7011	1,195.00	.00	1,195.00
01-55-27-7033	386.47	.00	386.47
01-56-35-7033	1,887.12	.00	1,887.12
01-56-35-7046	647.24	.00	647.24
01-57-25-7043	40.00	.00	40.00
01-59-35-7011	13.99	.00	13.99
01-59-35-7033	181.09	.00	181.09
02-00-00-2200	.00	20,570.41-	20,570.41-
02-54-25-7011	3,190.42	.00	3,190.42
02-54-25-7030	1,907.26	.00	1,907.26
02-54-25-7033	5,906.25	.00	5,906.25
02-54-25-7046	75.66	.00	75.66
02-54-25-7049	3,500.38	.00	3,500.38
02-54-25-7050	730.00	.00	730.00
02-54-25-7061	5,260.44	.00	5,260.44
03-00-00-2200	.00	12,634.52-	12,634.52-
03-54-25-7011	3,104.71	.00	3,104.71
03-54-25-7030	1,907.26	.00	1,907.26
03-54-25-7033	6,582.07	.00	6,582.07
03-54-25-7043	726.83	.00	726.83
03-54-25-7046	277.48	.00	277.48

GL Account	Debit	Credit	Proof
03-54-25-7049	36.17	.00	36.17
07-00-00-2200	.00	25.00-	25.00-
07-00-00-2305	25.00	.00	25.00
08-00-00-2200	.00	620.42-	620.42-
08-14-27-8101	440.42	.00	440.42
08-14-27-8103	180.00	.00	180.00
22-00-00-2200	.00	5,609.53-	5,609.53-
22-54-25-7002	5,609.53	.00	5,609.53
23-00-00-2200	.00	4,496.68-	4,496.68-
23-00-00-2230	37.32	.00	37.32
23-54-25-7002	4,053.35	.00	4,053.35
23-54-25-7033	406.01	.00	406.01
Grand Totals:	74,203.07	74,203.07-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

GL Account	Debit	Credit	Proof
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Report Criteria:

Report type: Invoice detail

Check.Type = {<>} "Adjustment"

Report Criteria:

Includes the following check types:

Manual, Payroll, Supplemental, Termination, Void

Includes unprinted checks

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Description	GL Account	Amount	D
03/31/2024	PC	04/04/2024	38596	West, Robert	635		00-00-00-102	531.75-	
03/31/2024	PC	04/04/2024	38597	Watson, Patrick	669		00-00-00-102	221.64-	
03/31/2024	PC	04/04/2024	38598	Dini-Meierhoff, Eryn	677		00-00-00-102	1,223.76-	
03/31/2024	PC	04/04/2024	38599	Haas, Stephanie	678		00-00-00-102	2,897.22-	
03/31/2024	PC	04/04/2024	442401	Adams, Jarrod	582		00-00-00-102	2,111.91-	D
03/31/2024	PC	04/04/2024	442402	Becker, Dennis	20		00-00-00-102	1,953.91-	D
03/31/2024	PC	04/04/2024	442403	Brown, Jeremiah	652		00-00-00-102	2,095.28-	D
03/31/2024	PC	04/04/2024	442404	Brown, Joel	657		00-00-00-102	2,357.75-	D
03/31/2024	PC	04/04/2024	442405	Coombs, Brandon	31		00-00-00-102	3,097.63-	D
03/31/2024	PC	04/04/2024	442406	Durst Jr, Ronald	676		00-00-00-102	1,480.93-	D
03/31/2024	PC	04/04/2024	442407	Flakus, Jay	32		00-00-00-102	2,100.54-	D
03/31/2024	PC	04/04/2024	442408	Gutierrez, Tommy	659		00-00-00-102	2,816.66-	D
03/31/2024	PC	04/04/2024	442409	Jennerjohn, Richard	650		00-00-00-102	2,674.34-	D
03/31/2024	PC	04/04/2024	442410	Larsen, Stacey	644		00-00-00-102	1,254.91-	D
03/31/2024	PC	04/04/2024	442411	Larson, Michele	667		00-00-00-102	1,268.59-	D
03/31/2024	PC	04/04/2024	442412	Montes - Meza, Guadalupe	656		00-00-00-102	1,249.57-	D
03/31/2024	PC	04/04/2024	442413	Moore, Angela	653		00-00-00-102	1,395.47-	D
03/31/2024	PC	04/04/2024	442414	Phillips, Lori	39		00-00-00-102	1,797.58-	D
03/31/2024	PC	04/04/2024	442415	Ruiz, Francisco	658		00-00-00-102	1,142.47-	D
03/31/2024	PC	04/04/2024	442416	Sanabia, Andrew	663		00-00-00-102	2,014.22-	D
03/31/2024	PC	04/04/2024	442417	Shaw, Sheema D.	150		00-00-00-102	2,380.46-	D
03/31/2024	PC	04/04/2024	442418	Smith, David	157		00-00-00-102	1,171.44-	D
03/31/2024	PC	04/04/2024	442419	Stanton, Monte	642		00-00-00-102	1,510.34-	D
03/31/2024	PC	04/04/2024	442420	Sturtevant, Helen M.	163		00-00-00-102	1,472.72-	D
03/31/2024	PC	04/04/2024	442421	Switzer, Robert	643		00-00-00-102	3,683.74-	D
03/31/2024	PC	04/04/2024	442422	Wagner, Darren E.	184		00-00-00-102	2,707.14-	D
03/31/2024	PC	04/04/2024	442423	Wisner, Nicholas	177		00-00-00-102	3,023.33-	D
Grand Totals:								51,635.30-	

Signature Lines

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Includes the following check types:

Manual, Payroll, Supplemental, Termination, Void

Includes unprinted checks

Includes *unprinted* checks

D = Direct Deposit

Signature Lines

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Includes the following check types:

Transmittal

Includes unprinted checks

ITEM

6

NEW BUSINESS LICENSE APPLICATIONS SUBMITTED TO THE CITY COUNCIL ON APRIL 22, 2024

	APPLICANT(S)	BUSINESS NAME	LOCATION	NATURE OF BUSINESS	COMMENTS
A	RANDY MILLER AND MATT HERRICK	BROADBRENT AND ASSOCIATES INC	5450 LOUIE LANE RENO, NV 89511	ENVIRONMENTAL, WATER RESOURCE ENGINEER	SINGLE PROJECT
B	NOHEMI E. MAEIAS	MIMI'S BEAUTY SALON	415 N. MAIN ST YERINGTON, NV 89447	HAIR AND NAILS	CHANGE OF NAME
C	STEVE SCHMAL	DESERT FIRE PROTECTION	505 VALLEY RD RENO, NV 89512	FIRE SPRINKLER AND BACKFLOW INSPECTION	SHORT-TERM
D	ZACHARY R. ALLEN	ROBERT ALLEN POOLS AND SPA, INC.	710 REDWOOD PLACE RENO, NV 89502	CONSTRUCTION OF POOLS AND SPAS	SINGLE PROJECT
E	JOSEPH LOEHNER	RURAL MEDVAC ALLIANCE DBA BATTLE BORN MEDEVAC	102 S MAIN ST YERINGTON, NV 89447	AIR AMBULACE	NEW BUISNESS
F	MICHEAL PRESTON AND ROBERT LEAL	ROADIES PIZZA, LLC	402 S. MAIN ST YERINGTON, NV 89447	PREPARATION AND SALE OF PIZZA	NEW BUISNESS

TYPE - NEEDS ACTION

P - Permanent M - Mobile C - Contractor H - Health Department F - Fire Department B - Building Department S - Spécial Use Permit

OFFICIAL USE ONLY

BUSINESS STATUS: _____

BUSINESS LICENSE # 07 3073

CATEGORY # _____

BUSINESS NAME: Broadbent & Associate Inc.**FEE CALCULATION INFORMATION: (No fees are refundable)**

Application Fee is \$20.00

Choose One:

- ☐ Permanent Business Billed Quarterly from Matrix. (refer to Instruction Page)
- ☐ Short Term Project To be completed within 30 days. (\$50.00 Fee)
- ☒ Single Project Single job to be completed within one year. (\$50.00 Fee)

\$ 20
\$ _____
\$ 50**TOTAL FEES PAID:**\$ 70 -**REQUIRED INSPECTIONS:**

Signatures must be obtained before your application can be placed on the City Council agenda. If your business will occupy a building then you will be responsible to call for these inspections and signatures #1 through #4, signatures #5 and #7 are the responsibility of City Staff.

Department Official — Attach comment page if necessary

1. **Public Works**

Phone: 775-463-3511

Public Works Director

Approved ☒ Denied ☐

Date:

04/08/242. **Building Inspector**

775-309-5457

Approved ☐ Denied ☐Zoning: ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐

R-1 R-2 R-3 R-C C-1 C-2 M-1 N/A

Does this business comply with existing zoning and current codes? Compliance (Yes) or (No)

Building Inspector

J. D. Moore

Date:

3. **Fire Department**

Phone: 775-463-2261

Fire Inspector:

Fire Chief:

Approved ☐ Denied ☐

Date:

4/10/2024

Date:

4. **Nevada Health Dept.**

Phone: 775-684-4200

Inspector

Approved ☐Denied ☐

Date:

5. **Police Department**

Phone: 775-463-2333

Police Chief:

Approved ☐ Denied ☐

Date:

4-8-246. **City Clerk**

City Clerk:

Approved ☒ Denied ☐

Date:

7. **City Council Approval**

Mayor:

Approved ☐ Denied ☐

Date:

OFFICIAL USE ONLY

State Business License: (Yes) or (No)

Employee Insurance: (Yes) or (No)

OFFICIAL USE ONLY

BUSINESS STATUS:

BUSINESS LICENSE #

CATEGORY #

3149
ABUSINESS NAME: Mimi's Beauty Salon**FEE CALCULATION INFORMATION:** (No fees are refundable)

Application Fee is \$20.00

Choose One:

- ☐ Permanent Business Billed Quarterly from Matrix. (refer to Instruction Page)
- ☐ Short Term Project To be completed within 30 days. (\$50.00 Fee)
- ☐ Single Project Single job to be completed within one year. (\$50.00 Fee)

\$ _____
\$ _____
\$ _____**TOTAL FEES PAID:**\$ 20**REQUIRED INSPECTIONS:**

Signatures must be obtained before your application can be placed on the City Council agenda. If your business will occupy a building then you will be responsible to call for these inspections and signatures #1 through #4, signatures #5 and #7 are the responsibility of City Staff.

Department Official — Attach comment page if necessary

1. **Public Works**

Phone: 775-463-3511

Public Works Director

Approved ☒Denied ☐

Date:

04/08/242. **Building Inspector**

775-309-5457

Approved ☐Denied ☐Zoning: ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐

R-1 R-2 R-3 R-C C-1 C-2 M-1 N/A

Does this business comply with existing zoning and current codes? Compliance (Yes) or (No)

Building Inspector

J. Brown

Date:

4/12/243. **Fire Department**

Phone: 775-463-2261

Fire Inspector:

Fire Chief:

Approved ☒ Denied ☐

Date:

Date:

4/12/244. **Nevada Health Dept.**

Phone: 775-684-4200

Inspector

Approved ☐Denied ☐

Date:

5. **Police Department**

Phone: 775-463-2333

Police Chief:

Approved ☐ Denied ☐

Date:

4-8-246. **City Clerk**

City Clerk:

Approved ☒ Denied ☐

Date:

4-15-20247. **City Council Approval**

Mayor:

Approved ☐ Denied ☐

Date:

OFFICIAL USE ONLY

State Business License: (Yes) or (No)

Employee Insurance: (Yes) or (No)

Business Status: _____
Business Licenses # 3357
Category # A
(official use only)

BUSINESS NAME: Desert Fire Protection

FEE CALCULATION INFORMATION: (No fees are refundable)

Application Fee:

\$ 20.00

Choose One:

- ☐ Permanent Business -- Billed Quarterly from Matrix. (refer to Instruction Page)
☒ Short Term Project -- To be completed within 30 days. (\$50.00 Fee)
☐ Single Project -- Single job to be completed within one year. (\$50.00 Fee)

\$ 50.00

TOTAL FEES PAID:

\$ 70.00

REQUIRED INSPECTIONS:

Signatures must be obtained before your application can be placed on the City Council agenda. If your business will occupy a building then you will be responsible to call for these inspections and signatures #1 thru #3, signatures #4 and #5 are the responsibility of City Staff. *Department Official – Attach comment page if necessary.

1. **Public Works**
Phone: 775-463-3511

Approved ☒ Denied ☐

ZONING: ☐ R-1 ☐ R-2 ☐ R-3 ☐ R-C ☐ C-1 ☐ C-2 ☐ M-1 ☒ N/A
Does business comply with existing zoning and current codes? Compliance ☒ (yes) ☐ (no)

Building Inspector

Date: 4/3/24

Public Works Director

Date: 04/08/24

2. **Fire Department**
Phone: 775-463-2261

Approved ☒ Denied ☐

Fire Inspector

Date: _____

Fire Chief

Date: 3-28-24

3. **Nevada Health Dept.**
Phone: 775-684-4200

Approved ☐ Denied ☐

Inspector

Date: _____

4. **Police Department**
Phone: 775-463-2333

Approved ☐ Denied ☐

Police Chief

Date: 4-8-24

5. **City Clerk**

Approved ☒ Denied ☐

City Clerk:

Date: 4-15-2024

6. **City Council Approval**

Approved ☐ Denied ☐

Mayor:

Date: _____

Check List: (official use)

State Business License ☐ YES ☐ NO ☐ N/A
Employee Insurance ☐ YES ☐ NO ☐ N/A

BUSINESS STATUS:

BUSINESS LICENSE #

CATEGORY #

3371
24BUSINESS NAME: Robert Allen Pools & Spa.

FEE CALCULATION INFORMATION: (No fees are refundable)

Application Fee is \$20.00

Choose One:

- ☐ Permanent Business Billed Quarterly from Matrix. (refer to Instruction Page)
- ☐ Short Term Project To be completed within 30 days. (\$50.00 Fee)
- ☐ Single Project Single job to be completed within one year. (\$50.00 Fee)

\$ _____

\$ _____

\$ _____

TOTAL FEES PAID:

\$ 70-

REQUIRED INSPECTIONS:

Signatures must be obtained before your application can be placed on the City Council agenda. If your business will occupy a building then you will be responsible to call for these inspections and signatures #1 through #4, signatures #5 and #7 are the responsibility of City Staff.

Department Official — Attach comment page if necessary

1. Public Works

Phone: 775-463-3511

Public Works Director

Approved ☒Denied ☐

Date:

04/08/24

2. Building Inspector

775-309-5457

Approved ☐Denied ☐Zoning: ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐

R-1 R-2 R-3 R-C C-1 C-2 M-1 N/A

Does this business comply with existing zoning and current codes? Compliance (Yes) or (No)

Building Inspector

Joel Brown

Date:

4/10/2024

3. Fire Department

Phone: 775-463-2261

Fire Inspector:

Date:

Fire Chief:

Date:

4/10/2024

4. Nevada Health Dept.

Phone: 775-684-4200

Inspector

Approved ☐Denied ☐

Date:

5. Police Department

Phone: 775-463-2333

Police Chief:

Approved ☐ Denied ☐

Date:

4-8-24

6. City Clerk

City Clerk:

Approved ☒ Denied ☐

Date:

4-20-2024

7. City Council Approval

Mayor:

Approved ☐ Denied ☐

Date:

OFFICIAL USE ONLY

State Business License: (Yes) or (No)

Employee Insurance: (Yes) or (No)

Business Status: _____
Business Licenses # 3372
Category # A
(official use only)

BUSINESS NAME: Rural Medical Alliance

FEE CALCULATION INFORMATION: (No fees are refundable)

Application Fee:

\$ 20.00

Choose One:

- ☒ Permanent Business -- Billed Quarterly from Matrix. (refer to Instruction Page)
☐ Short Term Project -- To be completed within 30 days. (\$50.00 Fee)
☐ Single Project -- Single job to be completed within one year. (\$50.00 Fee)

\$ _____

\$ _____

TOTAL FEES PAID:

\$ 70.00

REQUIRED INSPECTIONS:

Signatures must be obtained before your application can be placed on the City Council agenda. If your business will occupy a building then you will be responsible to call for these inspections and signatures #1 thru #3, signatures #4 and #5 are the responsibility of City Staff. *Department Official -- Attach comment page if necessary.

1. **Public Works**
Phone: 775-463-3511

Approved ☒ Denied ☐

ZONING: ☐ R-1 ☐ R-2 ☐ R-3 ☐ R-C ☐ C-1 ☒ C-2 ☐ M-1 ☐ N/A

Does business comply with existing zoning and current codes? Compliance ☒ (yes) ☐ (no)

Building Inspector

(Signature)

Date: 4/3/24

Public Works Director

(Signature)

Date: 03/28/24

2. **Fire Department**
Phone: 775-463-2261

Approved ☐ Denied ☐

Fire Inspector

(Signature)

Date: _____

Fire Chief

(Signature)

Date: 3-28-24

3. **Nevada Health Dept.**
Phone: 775-684-4200

Approved ☐ Denied ☐

Inspector

(Signature)

Date: _____

4. **Police Department**
Phone: 775-463-2333

Approved ☐ Denied ☐

Police Chief

(Signature)

Date: 3-28-24

5. **City Clerk**

Approved ☒ Denied ☐

City Clerk:

(Signature)

Date: 4-15-2024

6. **City Council Approval**

Approved ☐ Denied ☐

Mayor:

(Signature)

Date: _____

Check List: (official use)

State Business License ☐ YES ☐ NO ☐ N/A
Employee Insurance ☐ YES ☐ NO ☐ N/A

Business Status: _____
Business Licenses # 3373
Category # A
(official use only)

BUSINESS NAME: Roadies Pizza

FEE CALCULATION INFORMATION: (No fees are refundable)

Application Fee: \$ 20.00
Choose One:
☐ Permanent Business -- Billed Quarterly from Matrix. (refer to Instruction Page)
☐ Short Term Project -- To be completed within 30 days. (\$50.00 Fee)
☐ Single Project -- Single job to be completed within one year. (\$50.00 Fee)
TOTAL FEES PAID: \$ _____

REQUIRED INSPECTIONS:

Signatures must be obtained before your application can be placed on the City Council agenda. If your business will occupy a building then you will be responsible to call for these inspections and signatures #1 thru #3, signatures #4 and #5 are the responsibility of City Staff. *Department Official -- Attach comment page if necessary.

1. **Public Works** Approved ☒ Denied ☐
Phone: 775-463-3511
Joel
775-309-5457
ZONING: ☐ R-1 ☐ R-2 ☐ R-3 ☐ R-C ☐ C-1 ☐ C-2 ☐ M-1 ☒ N/A
Does business comply with existing zoning and current codes? Compliance (yes) (no)
Building Inspector Brown Date: 3-28-2024
Public Works Director [Signature] Date: 04/08/24
2. **Fire Department** Approved ☒ Denied ☐
Phone: 775-463-2261
Fire Inspector [Signature] Date: _____
Fire Chief [Signature] Date: 3/28/24
3. **Nevada Health Dept.** Approved ☒ Denied ☐
Phone: 775-684-4200
546-5320
Inspector See attached Date: _____
(Signature)
4. **Police Department** Approved ☒ Denied ☐
Phone: 775-463-2333
Police Chief [Signature] Date: 3-28-24
(Signature)
5. **City Clerk** Approved ☐ Denied ☐
City Clerk: Joel Brown Date: 4-15-2024
(Signature)
6. **City Council Approval** Approved ☐ Denied ☐
Mayor: [Signature] Date: 4-20-2024
(Signature)

Check List: (official use)

State Business License ☐ YES ☐ NO ☐ N/A
Employee Insurance ☐ YES ☐ NO ☐ N/A

ITEM

7

INTERLOCAL AGREEMENT BETWEEN THE CITY OF YERINGTON AND LYON COUNTY, NEVADA

This interlocal agreement is made and entered into by and between the City of Yerington, a political subdivision of the State of Nevada ("City") and Lyon County, a political subdivision of the State of Nevada ("County").

WHEREAS, NRS 277.180 authorizes any one or more public agencies to contract with any one or more other public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the agreement is authorized by law to perform; and

WHEREAS, the City of Yerington is a political subdivision of the State of Nevada organized and governed pursuant to the provisions of NRS Chapter 266; and

WHEREAS, Lyon County is a political subdivision of the State of Nevada governed by NRS Chapter 244; and

WHEREAS, City is required to conduct jury trials in the Yerington Municipal Court ~~for~~ ~~from~~ time to time and the City desires to use the County's software for jury selection and administration in those cases.

Commented [SS1]: Changes from City Attorney

WHEREAS, the County is willing to provide jury selection and administration software.

NOW, in consideration of the foregoing premises, the City and the County hereby enter into this Agreement on the following terms and conditions:

1. **PARTIES.** This Agreement ("Agreement") is made and entered into by and between the City of Yerington ("City") and Lyon County ("County").
2. **PURPOSE.** The purpose of this agreement is for the City the ability to use the County's jury selection and administration software and to assist the Yerington Municipal Court with jury commissioner duties.
3. **TERM.** This Agreement is effective upon the day and date last signed and executed by the duly authorized representatives of parties. It shall remain in full force and effect through June 30, 2034 from the date on which it is approved by both parties. It will automatically renew for additional terms of one year, unless terminated under article 8 of this agreement.
4. **RIGHTS AND OBLIGATIONS OF COUNTY.** County agrees to serve ~~at as~~ the jury Commissioner for Yerington Municipal Court, and County will provide jury selection services to the Yerington Municipal Court, including, but not limited to, the following:
 - a. The Jury Commissioner will pull the jury for the number of jurors the Municipal Court requests for the case and ~~send the juror summonses to the Lyon County Sheriff's Office for service by certified mail~~ send the list of potential jurors and juror profile information to the Yerington Municipal Court. Thereafter, County will provide the Municipal Court with the list of prospective jurors, the related questionnaires, if any, and the proof of service information.

Commented [SS2]: Changes from City Attorney

Commented [SS3]: Changes per Judge Emm

c. Upon breach of agreement, if breach is not cured within 90 days of notice of occurrence.

Commented [S58]: Changes per City Attorney

GENERAL PROVISIONS.

A. Amendments. Either party may request changes to this Agreement. Any changes, modifications, revisions or amendments to this Agreement which are mutually agreed upon by and between the parties to this Agreement shall be incorporated by written instrument, and effective when executed and signed by all parties to this Agreement.

B. Applicable Law. The construction, interpretation and enforcement of this Agreement shall be governed by the laws of the State of Nevada. The courts of the State of Nevada shall have jurisdiction over any action arising out of this Agreement and over the parties.

C. Severability. Should any portion of this Agreement be judicially determined to be illegal or unenforceable, the remainder of the Agreement shall continue in full force and effect, and either party may renegotiate the terms affected by the severance.

D. Third Party Beneficiary Rights. The parties do not intend to create in any other individual or entity the status of a third-party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties and obligations contained in this Agreement shall operate only between the parties, and shall inure solely to the benefit of the parties to this Agreement. The provisions of this Agreement are intended only to assist the parties in determining and performing their obligations under this Agreement. The parties to this Agreement intend and expressly agree that only parties' signatory to this Agreement shall have any legal or equitable right to seek to enforce this Agreement, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Agreement, or to bring an action for the breach of this Agreement.

E. NOTICES. Notices and demands shall be served in person or forwarded by postage prepaid to:

CITY OF

YERINGTON: City Manager
14 Joe Parr Way
Yerington, NV 89447

LYON COUNTY: County Manager
27 S. Main Street
Yerington, NV 89447

LYON COUNTY:

Chairman

Date

District Court

Date

ATTEST:

County Clerk

Date

APPROVED AS TO FORM:

District Attorney

Date

**JURY+ Jury Management System
Addendum
Appendix A**

Description of Services

Jury Systems Incorporated will install one user licenses of JURY+ *Next Generation JMS* to *Yerington Municipal Court*. Each location will receive one user license.

JURY+ *Next Generation User Licenses*

JSI warrants that it has the authority to enter into this Agreement and perform the installation, testing and acceptance of these enhancements.

ITEM

8



14 East Goldfield Avenue, Yerington, Nevada 89447
PHONE: (775) 463-3511 WEBSITE: www.yerington.net FAX: (775) 463-2284
The City of Yerington is an Equal Opportunity Provider

MEMO

DATE: APRIL 22, 2024

TO: MAYOR AND COUNCIL MEMBERS

RE: SELECTION OF INTERIM POLICE CHIEF

I wanted to provide a few thoughts about our interim police chief selection. On Friday, April 12th, interviews were conducted with three applicants; Frank Hunewill, Chris Miller, and Richard Jennerjohn. There were three panelists and the HR representative from the City present for the applicant questioning. Each applicant was asked twenty questions on issues specific to the position including management style, communication with the community, and background of law enforcement experience. Each of the answers were numerically scored and tabulated for each candidate. When the independent scoring was totaled, Frank Hunewill was the highest scoring candidate, followed by Chris Miller, and then Richard Jennerjohn.

All the candidates were aware the position is temporary, six to twelve months. Much could be argued that interim positions wind up being the permanent selection down the road, and I don't disagree. However, I have also been part of several appointment processes as an elected official that did hire outside of the organization. From the outset I have viewed this position as only temporary and that we would have a deliberative process in searching for a permanent candidate. That process could involve a recruiting firm to assist us in the selection.

For this specific agenda item, the council could approve the recommendation, select another candidate, or table the item for further discussion and action.

Respectfully,

Robert Switzer
City Manager

ITEM

9



Wayne Workman
Superintendent

LYON COUNTY SCHOOL DISTRICT AND
THE CITY OF YERINGTON



YERINGTON *Nevada*



Brandon Coombs
Acting Chief of Police

MEMORANDUM OF UNDERSTANDING

**LYON COUNTY SCHOOL DISTRICT AND YERINGTON POLICE DEPARTMENT
RESOURCE OFFICER PROGRAM**

July 1, 202~~34~~-June 30, 2024~~5~~

MEMBERS:

**Lyon County School District
25 E. Goldfield Avenue
Yerington, NV 89447
Ph: (775) 463-6800 • Fax: (775) 463-6808
Contact: Wayne Workman, Superintendent**

And

**City of Yerington
102 South Main Street
Yerington, NV 89447
Ph: (775) 463-3511 • Fax: (775) 463-2284
Contact: Brandon Coombs, Acting Chief of Police**

I. PURPOSE

The purpose of this Memorandum of Understanding (MOU) is to delineate roles and responsibilities of participating agencies in establishing and operating a School Resource Officer (SRO) Program for the Lyon County School District (LCSD). The aim of the SRO program is to play an important role in maintaining and increasing safety at schools and in neighboring communities. This instrument serves to build mutual respect and trust between the LCSD and the Yerington Police Department (YPD) while delineating specific roles and responsibilities.

II. OVERVIEW

The LCSD and YPD have historically enjoyed partnerships built on a foundation of shared goals and objectives, which are approached in a constructive and positive manner, and achieved through open communication.

2. Provide input for program goals and objectives.

- **SRO Activities.**

1. Handles requests for calls for service in and around assigned schools.
2. Conducts comprehensive safety and security assessments.
3. Develops emergency management and incident response systems based on the National Incident Management System (NIMS) and the four phases of emergency management: mitigation/prevention, preparedness, response, and recovery.
4. Develops and implements safety plans or strategies.
5. Integrates appropriate security equipment/technology solutions, including incorporating crime prevention through environmental design (CPTED) as appropriate to enhance school safety.
6. Responds to unauthorized persons on school property.
7. Serves as liaisons between the school and other law enforcement agencies, investigative units, or juvenile justice authorities when necessary and consistent with applicable civil rights laws and privacy laws.
8. Serves as a member of a multidisciplinary school team to refer students to professional services within both the school (guidance counselors or social workers) and the community (youth and family service organizations).
9. Builds relationships with juvenile justice counselors to help connect youth with needed services.
10. Develops and expands crime prevention efforts for students.
11. Develops and expands community justice initiatives for students.
12. Instructs an evidenced-based approved curriculum intended to immunize age appropriate students against delinquency, youth violence and bullying.
13. **SRO will not be responsible for requests to resolve routine discipline problems involving students.**
14. The expected schedule each school workday for the SRO is _____ am to _____ pm, subject to supervisory conditions in Section V.

- **Equipment.**

1. YPD will provide the following for each SRO:
 - All personal protective equipment.
 - Vehicle.

- **Maintain Records.**

1. SRO will document and provide statistical data as may be reasonably required
2. SRO will be designated as a "school official" for purposes of student educational records in regards to the Family Educational Rights and Privacy Act (FERPA).

- **Financial Responsibility.**

1. Serve as an employee of YPD for the purposes of payroll, retirement and other benefits accounting and acquisition.
2. Provide continuing education to maintain POST certification.

1. SRO consults with the school site principal during assigned school workdays and reports directly to the YPD Chief of Police. The SRO's only employer is the YPD.
2. SRO is jointly evaluated by the school site principal and the assigned YPD Chief of Police, quarterly for the first year, and then on an annual basis thereafter.
3. The selection of the SRO will be a joint effort between YPD and LCSD officials to ensure that the appropriate person is selected and that the program is successful. Following consultation, the final SRO assignment shall be determined by the YPD Chief.
4. At the discretion of the YPD Chief of Police, should an emergency situation occur off-campus, the SRO may be directed to respond during school hours.

VI. TERM

This MOU will become effective upon the approval by all parties, with a prescribed end date of June 30, 2024~~5~~. The parties will determine continuance as needed. Either party may terminate this MOU by giving written notice of such intent to the other party at least thirty (30) days prior to such termination. Should YPD terminate this agreement early, the City of Yerington shall reimburse the LCSD all unexpended funds on a prorated basis.

VII. INDEMNIFICATION

All members to this MOU agree to indemnify and hold harmless the other parties for any damages or injuries sustained as a result of participation in this program. Any recompense for injury or personal loss shall be strictly borne by the member in whom that respective individual is employed. This MOU must comply with the provisions and processes contained in NRS 277.180. Each party agrees to indemnify the other for any damages to the other party resulting from their conduct.

VIII. SIGNATURES

The persons executing this MOU on behalf of their respective entities hereby represent and warrant that they have the right, power, legal capacity and appropriate authority to enter into this agreement on behalf of the entity for which they sign.

John Garry
City of Yerington - Mayor

Date

Phil Cowee
Lyon County School Board Trustee - President

Date

Brandon Coombs
City of Yerington – Acting Chief of Police - Designee

Date

Wayne Workman
Lyon County School District - Superintendent

Date